March 28, 2018

Dear Sir/ Madam:

A day filled with grace and blessings!

It is a yearly tradition of every BSIT and DICT students of the Polytechnic University of the Philippines Quezon City Branch to give tribute event for the graduating students. This year’s theme is Glamping (Glamorous Camping), an outdoor type picnic that will be held on **April 6, 2018.**

In this regard, **we would like to solicit your generous support in cash or in kind to help us facilitate the said activity.** We firmly believe that you can contribute to make this event a momentous one. For further questions and clarifications, please do not hesitate to contact us.

Thank you very much and we are hoping for your prompt and most favourable response on this matter.

Respectfully yours,

**MALENE G. DIZON**

Head Organizer

**JOSHUA MIGUEL MAGTIBAY**

Class President